

## The School-Based Planning Team Agenda and Minutes

Wednesday, May 04, 2016

|                       |   |                  |   |              |   |                 |   |
|-----------------------|---|------------------|---|--------------|---|-----------------|---|
| Brenda Torres-Santana | X | Gretchen Lukhaup | X | Jamie Bickom | X | Ashley Greenman |   |
| Valerie Holberton     | X | Yanisvel Cordero |   | Carla Rivera |   | Roslyn Aaron    | X |
| Stephanie Ribis       | X |                  |   |              |   |                 |   |

| Agenda Item                          | Time | Discussion Points  | Action Taken/<br>Person Responsible   | Need for Follow-up |
|--------------------------------------|------|--|---|--------------------|
|                                      | 8:30 | <ul style="list-style-type: none"> <li>• Review the SCEP</li> <li>• SCEP Due to CO by June 1</li> <li>• SBPT members selected dates to meet to solidify documents</li> <li>•</li> </ul>              |   |                    |
|                                      |      | <ul style="list-style-type: none"> <li>• Curriculum Night PD</li> </ul>  | Jamie will complete the necessary documentation for submission to SBPT for the October 22 <sup>nd</sup> Curriculum Night. |                    |
| <b>AGENDA ITEMS for Next Meeting</b> |      | <ul style="list-style-type: none"> <li>• Each subgroup of SBPT will review their component and bring feedback, suggestions, recommendations, and/or changes for the 2016-2017 submission.</li> </ul> |   |                    |